

National Car Rental and Enterprise Rent-A-Car

We're pleased to offer discounts on car rentals through National Car Rental and Enterprise Rent-A-Car to our project leaders and staff.

Reservation instructions for Enterprise Rent-A-Car

To set up a rental reservation by phone, call 1-800-RENT-A-CAR and give the booking agent the Corporate Discount number # XZ33C08.

To set up a rental reservation **online**, go to www.enterprise.com and follow the prompts.

1. Go to www.enterprise.com
2. Enter location, dates and account number (Corporate Discount number # XZ33C08).
3. Choose Vehicle - select the vehicle type
4. Extras: review optional products (then click "continue to review")
5. Review & Reserve:
 - Driver Information – enter in the renter's name, phone and email address
 - Confirm purpose of trip
 - Billing

 - Enter driver license information
 - Click on "Reserve Now" to complete the reservation

Reservation instructions for National Car Rental

- To set up a rental reservation **by phone**, simply call 1-800-CAR-RENT and give the booking agent the Corporate Discount number # XZ33C08.
- To set up a rental reservation **online**, go to www.nationalcar.com

Without an Emerald Club Number

1. Go to www.nationalcar.com
2. Enter location, dates, and contract ID (Corporate Discount number # XZ33C08).
3. Select "Start Reservation" – this will prompt you to join Emerald Club. Select "No thanks"
4. Choose Vehicle - select the vehicle type
5. Optional items: review optional products (then click "continue") or click "no thanks, Skip to Review"
6. Review & Reserve: Details of the estimated cost of the rental including rates, taxes, fees and driver information
7. To complete the reservation select "Reserve"

Note: Payment will be due at the counter.

With an Emerald Club Number

1. Go to www.nationalcar.com and click on "Add more information to your reservation" (located under the green "start your reservation" bar.)
2. Reservations
 - Enter the (pick up/return location, dates and times)
 - Under Special Rates and Contracts, enter XZ33C08 in the "Contract ID" field
 - Under Emerald Club, enter Renters Name and Emerald Club Number
 - Select "Start Reservation" – this will prompt you to log in to Emerald Club select "No thanks"
3. Choose Vehicle: select the vehicle type
4. Optional items: review optional products (then click "continue") or click "no thanks, skip to review."
5. Review & Reserve:
 - Rates, Taxes and Fees – details the estimated cost of the rental
 - Driver Information – this should show the renter and their Emerald Club number
 - To complete the reservation select "Reserve"
 - Payment is due

Emerald Club Benefits

By joining the Emerald Club, you will receive benefits such as:

- Complimentary membership
 - Vehicle choice
 - Counter bypass
 - Fast and efficient
 - Status matching
 - Free upgrades
 - Drop & GoSM
 - Emailed receipts
 - Free rental days
 - Arrival and return alerts
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